



GREATFIELDS SCHOOL



Partnership Learning

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Home School Agreement policy

Date approved: **Awaiting ratification by governors – July 2016**

Review Frequency: Every three years.

Date next review due: July 2019

The Aims of Greatfields School

Greatfields School aims to enable every student to realise his or her full potential and make a positive contribution to the local community and society:

- by valuing every student as an individual;
- by promoting an environment which is disciplined, caring and safe;
- by the sustainable management of its resources and
- through genuine co-operation between the school, the parents and all other stakeholders who contribute to the education of the student.

As partners in the education process it is important that parents and students are clear about what they can expect from the school and what the school expects from them.

The School has the following expectations of students and parents:

Standard of Education

- each student to respond positively to all aspects of learning, to work to the highest possible individual standard;
- parents to attend meetings to discuss the progress of their child;
- parents to inform staff of any problem or other factor which may affect their child's academic progress.

Discipline and Behaviour

- students to co-operate with all parts of the School Code;
- parents to support the school in insisting that the School Code is followed;
- parents to support the school if disciplinary action needs to be taken against their child (for example, ensuring that their child records and attends detentions if set);
- parents to attend meetings to discuss their child's behaviour;
- parents to play a part in modifying any instances of their child's behaviour (for example, by monitoring and signing reports).

Attendance

- parents to fulfil their legal obligation to make sure that their child attends school punctually every day;
- parents to inform the school by telephone if their child is unavoidably absent from school through illness. The child must also bring a letter of explanation with them on their return to school after illness;
- **parents NOT taking family holidays during the school term and to understand that the school has the legal right to refuse any such request. Parents to be aware that any child's attendance which falls below 97% is unsatisfactory;**
- parents to support the school in the application of appropriate sanctions and strategies concerning their child if attendance and punctuality standards are not met.

Homework

- students to record all homework set in their Greatfields planner;
- students will complete homework by the date set and to an appropriate standard;
- parents to monitor homework set in their child's planner and to sign the diary weekly to indicate that they are aware of homework set and that it has been appropriately completed.

As a parent you should expect:

Standard of Education

- to have your children taught in a way which encourages the highest possible individual success;
- to receive termly reports of your child's progress and have the opportunity to discuss progress with staff at Progress Meetings;
- to be informed of any factors affecting your child's academic progress.

Ethos and Discipline

- to be aware of the School Code of Conduct and expect that the school will ensure that it is followed by all students;
- to expect the school to take appropriate disciplinary action against students who infringe the Code and monitor and modify any lapses in good behaviour;
- to expect the school to have appropriate strategies to deal with any instances of bullying or intimidation;
- to be informed of any problems with your child's behaviour and have the opportunity to discuss these with staff at mutually convenient times;
- the school to operate a system of rewards and other strategies to promote successful learners, good behaviour and a positive ethos.

Homework

- that homework should only be set when it moves learning forward;
- that it should be embedded within teachers' planning, preparation and assessment;
- that it should not precipitate continuous sanctions or negative cycles.

The School Code of Conduct for Students

We expect students to share in the responsibility for their learning and progress:

- by coming to school EVERY DAY; arriving promptly at school and at all lessons;
- by wearing only school uniform and not wearing outdoor clothing in lessons or inside the school building.
- by wearing NO make-up or jewellery;
- by bringing to school and carrying to all lessons pens, pencil, ruler, rubber, diary, reading book, PE kit on the appropriate days, and all appropriate books and equipment for each lesson: by carrying all books and equipment in a strong bag which can be fastened;
- by co-operating with teachers and other adults and following instructions;
- by undertaking all the homework set and taking time to read, organise, revise, research, practise and in any other way enhance learning at home.

We expect students to show respect and consideration for others:

- by behaving appropriately in lessons;
- by moving about the building quietly and carefully and waiting quietly outside classrooms until invited to enter;
- by deploring and avoiding form of aggression, violence or unnecessary physical contact, including wrestling, grabbing, pushing, kicking or fighting;
- by refraining from insults, verbal abuse and bad language (including swearing, sexist, homophobic or racist comments);
- by not bringing on to school premises any object which could be dangerous or harmful (e.g. aerosol sprays, weapons, cigarettes, matches and lighters);
- by not bringing on to school premises personal stereos, radios, computer games or **mobile phones**;
- by being aware of health and safety issues and quickly reporting anything likely to be disruptive;
- by reporting any instances of bullying, intimidation or theft;
- by respecting students from all different cultures and backgrounds.

We expect students to share in the care of the building and school equipment:

- by putting all litter in the bin;
- by eating and drinking only in the playground or designated dining areas;
- by NOT chewing any form of gum on the school premises;
- by refraining from vandalism of any kind to the building or its contents and by reporting any vandalism seen;
- by taking proper care of all school equipment, including books;
- by walking around the school building in a calm and purposeful manner

We expect students to promote the good name of the school in the community:

- by remembering we are part of the local community;
- by demonstrating exemplary behaviour at all times, with consideration for others in the local area at all times, particularly when coming to and leaving school;
- by not congregating in groups outside the school or blocking the pavements; by refraining from the use of bad language, smoking, or any other undesirable behaviour;
- by queuing properly to get on buses or coaches and once on, sitting quietly;
- by showing the highest standards of behaviour and courtesy when participating in any school journey, extracurricular activity or event or when representing the school.

Uniform

The following school uniform is compulsory:

Blazer – Green, with embroidered school crest.

School blazers are compulsory. They are only available from the official school supplier. (No other jacket, jumper, hooded top or cardigan may be worn in school instead of a blazer).

Trousers or skirt – black.

Trousers should be of a straight “classic” cut and be full-length. Skirts should be slightly flared or pleated and should be knee length. (Denim, corduroy or pattern material is not allowed. Very narrow cut or very wide cut trousers or skirts are forbidden, as are culottes, leggings, jogging bottoms etc.)

School polo shirt - black

School polo shirts are compulsory. Any under garments must NOT be visible. All polo shirts must have the embroidered school crest. No other emblem or logo is allowed. The polo shirt can only be obtained from the school supplier, colour black.

School jumper / cardigan - green

School jumpers are not compulsory. Only the official school jumper / cardigan may be worn. They are only obtainable from the school supplier.

Socks

They are to be black. If the girls wish to wear tights they must be plain black – patterned tights are not allowed.

Shoes

Black, flat shoes of a plain design with no obvious branding or coloured laces. Sling or open backed shoes should not be worn. Trainers and canvass style plimsolls / pumps are not allowed. “Kicker” shoes are allowed

Outdoor coat

Preferably black and it should be suitable for school and in keeping with school uniform. No other jacket, jumper, hooded top or cardigan may be worn in school instead of an outdoor coat. No hats or caps are allowed in school.

Religious head scarf

Plain black.

Hair

Extreme hairstyles are not allowed. Plain headbands may be worn but no more than 1cm thick.

Jewellery

No jewellery is allowed and will be confiscated.

Make up

Make up - including nail varnish and false nails are not allowed.

Mobile Phones

Mobile phones and any electronic devices are not allowed and will be confiscated

PE Kit

Shorts (Compulsory)

Plain black shorts with the school logo. (Only obtainable from the school supplier).

School sports polo shirt (Compulsory)

Black polo shirt with the school logo. (Only obtainable from the school supplier).

Sports socks (Compulsory)

Green sports socks. (Only obtainable from the school supplier).

Tracksuit bottoms (Optional)

Plain black tracksuit bottoms with the school logo. (Only obtainable from the school supplier).

Sports jumper (Optional)

Plain green sports jumper with the school logo. (Only obtainable from the school supplier).

No other sports jumper may be worn.

Trainers (Compulsory)

These should be supportive, have a non-marking sole and should be clean as they will be used in the Sports' Hall.

Football boots (Optional)

These may be needed for field sports. Parents are advised not to purchase new boots until they are actually needed as only a part of the PE curriculum involves field sports.

Students not participating

If a student is unable to take part in PE due to illness or minor short term injury then a note from the parent / carer needs to be given to the teacher and the student **MUST** still bring in and **WEAR** their PE kit. Failure to do so will result in detention. They will not physically participate and will adopt a coaching, umpiring or refer role instead. If it is a major long term injury we must receive a copy of the doctor / physiotherapy letter and the same rules will apply above.

Equipment for school

Compulsory Equipment

2 x black handwriting pens (first one provided by school)
2 x green handwriting pens (first one provided by school)
Pencil
Ruler
Rubber
Dry wipe marker (first one provided by school)
Pencil sharpener
Reading book
Pencil case
Appropriate school bag
PE kit (on correct days)

Optional Equipment

Calculator
Dictionary
Coloured pencils

School Uniform listed below can be purchased directly from our supplier, School Uniform Direct. For information or questions please contact School Uniform Direct on:-

School Uniform Direct

www.schooluniformdirect.org.uk

Telephone: 01992 763679 / 07880 838732

Email: info@schooluniformdirect.org.uk

Item	Colour/Description	Sizes	Price
Blazer	Bottle Green with embroidered school motif (other sizes available on request)	30, 32, 34, 36, 38	£27.50
		40, 42, 44, 46, 48	£29.50
Uniform Polo Shirt	Black - Embroidered with school logo	9-10, 11-13	£6.00
		XS, S, M, L, XL	£8.00
V-neck Sweatshirt or Cardigan	Bottle Green with embroidered school logo	9-10, 11-12, 13	£11.00
		S, M, L, XL	£14.00

PE Polo Shirt	Bottle Green with school logo (emb)	30, 32	£7.00
		34, 36, 38	£8.00
		40, 42, 44	£9.00
PE Shorts	Black with school logo (emb)	22-24, 26-28, 28-30	£6.00
		30-32, 34-36, 38-40	£7.00
PE Socks	Bottle/Black Stripe	1-5, 6-11	£4.00
PE Sweatshirt	Bottle Green with school logo (emb)	9-10, 11-12, XS	£9.50
		S, M, L, XL	£12.00
PE Joggers	Black with school logo (emb)	9-10, 11-12, 13	£11.00
		S, M, L, XL	£14.00
	All PE Kit Package	All 5 items Package Price	£36.00

School Uniform Direct will be selling and taking orders on all uniform from the school on the following dates/times over the summer break:-

Thursday	18-Aug	Greatfields	1	10am to 3pm
Tuesday	23-Aug	Greatfields	2	10am to 3pm
Tuesday	30-Aug	Greatfields	3	10am to 3pm

Please note we do not stock uniform in the school office

Responsible Internet Use

Any failure to follow the rules listed below is a violation of the school's Technology Acceptable Use Policy:

1. Students are to use school internet access for strictly academic purposes. Examples of internet sites that may **not** be visited outside of academic use at Greatfields include but are not limited to the following:
 - recreational use of sites such as Twitter, Facebook, YouTube, Pandora, etc;
 - gaming or gambling sites ;
 - pornographic or otherwise sexually explicit sites;
 - sites promoting "how to" documents encouraging violence or illegal acts;
 - sites that promote racism or hate speech.
2. Students may not use technological tools with malicious intent, for example to bully or harass others.
3. All students must respect the privacy of others. Any attempt to access private files, phone, or email messages is considered theft.
4. Students may not in any way vandalize equipment or software that belongs to Greatfields or any other organisation to which Greatfields has access. Examples of unacceptable behaviour include but are not limited to the following:
 - damaging, hacking, or destroying networks, computer hardware or software
 - physical abuse to equipment
 - the creation or intentional use of malicious programs
5. Students may never share their Greatfields email password with anyone else. Stolen or lost passwords can create significant problems for the student and for the School.
6. Students may not transmit, retrieve or store communications of an obscene, discriminatory, offensive or harassing nature or containing derogatory, disrespectful, or inflammatory language.
7. Students may not use Greatfields technological systems for any purpose that is illegal and/or violates school rules.
8. Students may not knowingly post information that could cause damage or the danger of disruption to Greatfields or any other organisation or person.
9. Students may not misuse Greatfields or personal distribution lists or discussion groups for sending irrelevant messages.
10. Students may not use Greatfields technological systems or devices for private gain or any commercial purpose.
11. Students must adhere to the license agreements for installing/copying software that is purchased by the school.

12. Students may not use personal technological devices during the school day. These items include but are not limited to portable audio and video players, laptops, tablet computers and mobile phones. Students in grades 9-12 are allowed these devices after the end of 8th period, but they must refrain from their use in academic areas.

Consequences of violating these policies will be in keeping with the school's disciplinary system. For violations, access to technology may be revoked for a period of time in addition to other appropriate actions.

Photograph and Media Image

We may from time to time produce web pages, ICT presentations, educational or interest articles for magazines or similar publications and therefore we may decide to use/publish students' work. Students may also be featured from time to time in local or national media items about the school, or partake in video conferencing activities. Please rest assured the child's safety will always be of paramount importance; no personal information will be made public. Your child's photography or media image may be used in Greatfields School's literature (including the website), and that there will be a possibility that your child will have their photograph taken during activities such as plays and sports days etc. Photographs used may or may not have your child's name with them.

Agreement Form

Please sign to confirm that as the Parent/Carer you have read and support the Home School Agreement and the Policies

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School Expectations	
The School Code of Conduct for students	
School uniform	
Responsible Internet use	
Photographs and media image	

Parent/Carer Signature:.....

Date:.....

Student Signature:.....

Date:.....

Interviewer Signature:.....

Date:.....

